

**CITY OF BRISBANE, ACTING AS SUCCESSOR TO  
THE BRISBANE REDEVELOPMENT AGENCY**

**DRAFT**

**REGULAR MEETING  
OVERSIGHT BOARD**

**Wednesday, May 9, 2012  
9:30 a.m.**

City of Brisbane  
Community Meeting Room  
50 Park Place  
Brisbane, CA 94005  
[www.brisbaneca.org](http://www.brisbaneca.org)

**ACTION MINUTES**

**Board Members**

1. Jim Porter
2. Ray Miller
3. Robin Leiter
4. Steven Fuentes
5. Kathy Blackwood
6. Paul Scannell
7. Clay Holstine

**Selected By:**

San Mateo County Board of Supervisors  
Mayor of the City of Brisbane  
San Mateo County Library  
San Mateo County Superintendent of Schools  
Chancellor of California Community Colleges  
San Mateo County Board of Supervisors  
Mayor of the City of Brisbane

**Advisory**

Gary Baum, Legal Counsel  
Stuart Schillinger, Administrative Services Director  
Hal Toppel, City Attorney  
Betsy Cooper, Financial Services Manager  
Wendy Ricks, Deputy City Clerk

**MEETING CALLED TO ORDER**

The meeting was called to order at 9:30 a.m. Boardmembers Kathy Blackwood, Paul Scannell, and Steve Fuentes were absent. All other Boardmembers were present.

**PUBLIC COMMENT**

There were no members of the public present to speak.

**NEW BUSINESS**

- a. **Consider approval of the Recognized Obligation Payment Schedule for the period covering July-December, 2012**

Financial Services Manager Cooper reviewed the information provided in the staff report and the payment schedule covering July-December, 2012

After Boardmember discussion of the schedule, it was decided to defer voting on this item until Boardmember Fuentes arrived.

**b. Update on response from Department of Finance on submitted ROPS**

Administrative Services Director Schillinger reported his recent contact with the State Department of Finance. No action was taken.

**c. Review list of properties owned by former Redevelopment Agency**

Boardmembers reviewed the list of properties provided and asked that staff bring back additional information on each property and a date by which that information could be compiled. They also asked that an agenda item be added to the next meeting to discuss field trips to the various properties. Boardmember Leiter made a motion, seconded by Boardmember Holstine, to direct staff as listed above. The motion was carried unanimously by all present.

**d. Approval of Minutes of April 25, 2012**

Boardmember Miller made a motion, seconded by Boardmember Leiter, to approve the minutes as presented. The motion carried unanimously by all present.

**a. Consider approval of the Recognized Obligation Payment Schedule for the period covering July-December, 2012 (Deferred from above)**

Recognizing that Boardmember Fuentes was unable to be present at the meeting as previously thought, Boardmember Leiter made a motion, seconded by Boardmember Miller, to approve Recognized Obligation Payment Schedule as proposed. The motion carried unanimously by all present.

**e. Future Meeting Dates and Agenda Items**

The next meeting was confirmed for Wednesday, June 13, 2012 at 9:30 a.m. which would be the standard 2<sup>nd</sup> Wednesday of every month.

**ADJOURNMENT**

The meeting was adjourned at 10:11 a.m.

Wendy Ricks, Deputy Clerk to the Successor Agency